

TECNOLÓGICO DE MONTERREY



**Admissions Regulations for
the High School and
Undergraduate Levels**

ADMISSIONS REGULATIONS FOR THE HIGH SCHOOL AND UNDERGRADUATE LEVELS

**INSTITUTO TECNOLÓGICO Y DE ESTUDIOS
SUPERIORES DE MONTERREY**

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At Tecnológico de Monterrey, the norms contained in the Spanish versions of its regulations are formulated using the generic masculine or the masculine with a collective character; therefore, they do not refer solely to the male population, but to all genders that are part of the community.

AMENDMENTS IN THIS EDITION

1. In the **General Definitions**:

- The definition of double degree was added. This applies when a student receives two undergraduate degrees by completing a primary academic program and a secondary academic program either simultaneously or sequentially, or when obtaining a second degree through an agreement with a foreign university. It should be noted that during the admission process the student selects the primary academic program.
- The definition of Sequential Double Degree Program was added. This applies when a student has completed one program and begins another once the admission requirements have been met and available capacity has been validated; in this case, it is not necessary to register primary or secondary programs.
- The definition of Simultaneous Double Degree Program was added. This applies when a student pursues two academic programs simultaneously, specifying both the primary and secondary programs; courses are scheduled throughout the degree.
- The definition of Institutional English Exam was added, referring to the EUC English placement exam and equivalent exams authorized by Tecnológico de Monterrey for the admission process.
- The definition of Admission Limit was added. Certain areas and academic programs at the high school and undergraduate levels have limited capacity for admission at some campuses.
- The definition of PIENSE II Test was added. This is a set of internationally recognized tests designed to assess cognitive ability and knowledge in Spanish and mathematics for Spanish-speaking students seeking to pursue high school studies.
- Academic Aptitude Test (PAA). Established for admission to the undergraduate level.

2. In **Article 1**, it was updated that Tecnológico de Monterrey may establish an admission limit on the number of students admitted and reserves the right to make changes to the admission process at any time to ensure the academic quality and student experience of the programs.

3. In **Article 2**, the Prepanet exception was added.

4. In **Article 3**, the following was added:

- a. The current result of the Academic Aptitude Test (PAA) for admission to the undergraduate level, PIENSE II Test for admission to the high school level, or equivalent tests authorized by the Institution.
- b. Authorization for the acceptance of the American College Testing (ACT) exam as a valid admission requirement.

- c. In this same article, it was authorized that a student who has completed and accredited previous-level studies, in whole or in part, at an educational institution abroad, in an English-speaking country, and whose accredited courses were taught in English, under the criteria established in said article, will have this accepted as the English requirement for the admission process.
5. **In Article 4**, the acceptance of digital documents to be attached to the online admission process was added. Eliminated: the original of the last two pages of the admission application, with handwritten signatures verified against the official identification of the tuition payment responsible party, and added the acceptance of the admission application with digital handwritten signatures on the official technological platform.
6. **In Article 5**, the acceptance was added that valid documents submitted by a first-time applicant may be in digital format. Additionally, a candidate who has not completed the admission process may resume it in a different semester academic period with the possibility of improving their record upon meeting the admission requirements.
7. **In Article 6**, it was added that documents must be submitted in digital format and must be valid at the time of submission; valid documents for minors were also specified.
8. **In Article 8**, it was updated that Tecnológico de Monterrey offers areas of study and/or programs which, due to their discipline, have a limited admission capacity (admission limit), additional requirements, or differentiated admission criteria, both at the high school and undergraduate levels. Additionally, to ensure an adequate academic experience and quality, certain campuses of Tecnológico de Monterrey have declared an admission limit in the number of students for certain areas and/or programs, detailed in Appendix I.
9. **In Article 9**, the academic programs that may be pursued under the simultaneous double degree model were specified.
10. **In Article 10**, the following rulings were added: Conditionally Admitted, Not Admitted to the Semester Academic Period, Not Admitted to the Program, Not Admitted to the Level.
11. **In Article 11**, the Institutional English Exam and the Initial Assessment were added, in case the student commits any type of academic integrity violation during the admission process.
12. **In Article 13**, it was updated that the Admissions Department of each campus must inform the applicant of the ruling issued through the official Tecnológico de Monterrey site designated for this purpose, via the Admissions Portal. Subsequently, an in-person event may be held at the campus or liaison site.
13. **In Article 14**, it was added that the validity of admission means that the admitted applicant may only enroll for the semester academic period to which they were admitted.
14. **In Article 15**, it was added that resolutions for programs with limited capacity will be based on differentiated blocks and established profile priorities.

15. In **Article 16**, it was specified that applicants not admitted to a field of study may request admission to the same field of study in a subsequent semester academic period.
16. **Articles 19 and 20** were eliminated.
17. In **Article 21**, the following requirements were added. For applicants graduated from PrepaTec who do not have an average of 80, it will be required to take the Academic Aptitude Test (PAA), or equivalent tests authorized by the Institution, in addition to preparing an essay, curriculum, and additional elements requested by the Admissions Committee.
18. In **Article 27**, the following distinction was added: the fee covers the entire admission process and does not apply to the tuition advance.
19. In **Article 29**, the requirement to submit the last two pages of the admission application was eliminated, and it was specified that the admission application must include the digital handwritten signature of the applicant, the person exercising parental authority, and the tuition payment responsible party. The birth certificate was added.
20. In **Article 30**, it was specified that the admission result must be communicated to the applicant on the established date and through the official digital or printed document issued by the Campus Admissions Department.
21. In **Article 42**, the PIENSE II Test was added for admission to the high school level.
22. In **Article 43**, the PIENSE II Test was added for admission to the high school level.
23. In **Article 44**, the PIENSE II Test was added for admission to the high school level.
24. In **Article 45**, the PIENSE II Test was added.
25. In **Article 46**, the PIENSE II Test was added for admission to the high school level.
26. In **Article 47**, it was added that the result of the American College Testing (ACT) exam is valid for two years from the date of application. For the purposes of this regulation, the ACT exam result must be valid on the first day of classes of the semester academic period for which admission is requested.
27. In **Article 48**, it was updated that the validity of the English test with the Cambridge English Placement Test (EUC) is indefinite.
28. In **Article 54**, it was updated that a student enrolled in a field of study or undergraduate program may request a transfer to a program with differentiated admission requirements and/or limited capacity prior to the closing of transfers and program changes defined by the National Department of Selectivity. Applicants must meet the admission requirements of the program and be assessed in the selective admission process for that semester academic period; additionally, if the program has a limited admission capacity, admission will be subject to the capacity of the receiving campus.
29. Programs in **Appendix I** were updated.

This edition is published in February 2025.

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INTRODUCTION

Based on the General Academic Policies and Norms, which establish the basic premises governing the educational process at Tecnológico de Monterrey, and considering that one of the Institution's objectives is the selection of young people with great potential to become leaders with an entrepreneurial spirit, human sense, and international competitiveness, the Admissions Regulations for the High School and Undergraduate Levels are established, with the purpose of ensuring efficient application and timely dissemination of these provisions.

The content of this document includes its objective, scope of application, actions to be taken to ensure the protection of applicants' personal data and their records, as well as provisions related to the student admission process.

This edition was authorized by the undersigned, based on the proposal of the Vice Rector for Educational Innovation and Academic Norms, formulated from the recommendations made by a committee established for this purpose.

February 2025

Juan Pablo Murra Lascurain

Rector of Tecnológico de Monterrey

GENERAL DEFINITIONS

Students are classified according to their previous academic relationship with Tecnológico de Monterrey.

Academic Aptitude Test (PAA). Admission test designed to measure verbal and mathematical reasoning skills of Spanish-speaking students seeking to pursue undergraduate studies.

Admissions Committee. The body that evaluates and issues the ruling on the admission standing of each applicant to Tecnológico de Monterrey.

Admission Limit. Certain areas and academic programs at the high school and undergraduate levels have an admission limit (limited capacity) in the number of students for admission at some campuses.

Applicant. Candidates who have submitted a complete admission record to be reviewed by the Admissions Committee for admission to the high school, undergraduate, or graduate levels.

Candidate. Individuals interested in carrying out the admission process to enter the high school, undergraduate, or graduate levels, coming from Tecnológico de Monterrey or external schools.

Double Degree. When a student receives two undergraduate degrees by completing a primary academic program and a secondary academic program either simultaneously or sequentially or when obtaining a second degree through an agreement with a foreign university. It should be noted that during the admission process the student selects the primary academic program.

External Transfer Students. Students regularly enrolled in foreign universities who take courses at Tecnológico de Monterrey for a period shorter than the length of an academic program.

Initial Assessment. Evaluates the mastery of knowledge in a discipline and, based on that result, recommends an introductory-level learning unit if applicable. Examples of these exams include those applied in physics, mathematics, computing, among others.

Institutional English Exam. Refers to the Cambridge English Placement Test (EUC) or equivalent exams authorized by Tecnológico de Monterrey. The application of this exam is a requirement for the admission process.

New Students. Individuals who have never before been enrolled at Tecnológico de Monterrey in any of the levels—high school, undergraduate, or graduate—where the institution carries out its primary educational work.

PIENSE II Test. A set of internationally recognized tests designed to assess cognitive ability and knowledge in Spanish and mathematics for Spanish-speaking students seeking to pursue high school studies.

Primary Academic Program. Undergraduate program defined as the priority by the enrolled student. **Secondary Academic Program.** Undergraduate program defined as the second priority by the enrolled student.

Readmissions Committee. The body that evaluates and, when applicable, approves the readmission of students who do not re-enroll consecutively in the semester or trimester academic periods and/or request a total underload of their learning units.

Sequential Double Degree Program. Pursued when a student has completed one program and begins another once the admission requirements have been met and available capacity has been validated; in this case, it is not necessary to register primary or secondary programs.

Simultaneous Double Degree Program. Pursued when a student undertakes two academic programs simultaneously, specifying both the primary and secondary programs; courses are scheduled throughout the degree.

Students. Individuals enrolled in the various educational programs of Tecnológico de Monterrey.



CHAPTER I

CHAPTER I

Objective and Scope of Application

Article 1

This regulation aims to establish the foundations, requirements, and procedures for admission to Tecnológico de Monterrey, in order to carry out a student selection process.

Tecnológico de Monterrey may establish an admission limit on the number of students and reserves the right to make changes to the admission process at any time to ensure [the student experience and academic quality](#) of the programs.

Article 2

The provisions herein refer to the high school and undergraduate levels, with the exception of the PrepaNet program.

When this regulation assigns a different designation to any administrative unit—understood as any office, department, or service unit established prior to the effective date—the matters in process will be handled by the administrative unit under its new designation.

Article 3

Tecnológico de Monterrey seeks to incorporate talented students who possess characteristics aligned with the Institution's objectives. Therefore, for admission, the applicant is evaluated by an Admissions Committee in a comprehensive process that considers:

1. The current result of the admission test for entry into the undergraduate and high school levels, or equivalent tests authorized by the Institution.

Level	Authorized Institutional Admission Test	Equivalent Admission Test Certificate
High School	PIENSE II Test	Scholastic Aptitude Test (SAT) / American College Testing (ACT)
Undergraduate	Academic Aptitude Test (PAA)	Scholastic Aptitude Test (SAT) / American College Testing (ACT)

2. The overall grade point average of the previous level of studies.
3. A current essay, in a format provided by the Institution, explaining the experiences that have shaped the applicant as a person, their future expectations, and their motivation to enter Tecnológico de Monterrey.
4. A current curriculum, in a format provided by the Institution, indicating participation in various student activities, achievements, and competencies in academic, athletic, cultural, and student activities, as well as community impact, among others.
5. Result of the institutional English placement exam Cambridge English Placement Test (EUC) or certificates of equivalent exams authorized for this purpose by Tecnológico de Monterrey.
6. Letters of recommendation, personal interview, complementary evaluations, and other requirements as requested by the Admissions Committee.

In addition to the Academic Aptitude Test, the Scholastic Aptitude Test (SAT) and the American College Testing (ACT) are valid tests for admission. The applicant must present the official current certificate of the result obtained in the SAT or ACT, which will be used to establish the corresponding equivalency to the Academic Aptitude Test or PIENSE II, depending on the level of interest for admission.

Applicants to the high school and undergraduate levels who demonstrate that they have completed and accredited previous-level studies, in whole or in part, at an educational institution abroad, in an English-speaking country, and whose accredited courses were taught in English, may be subject to case evaluation [to determine whether it can be accepted as fulfilling the English-language requirement](#) of the admission process, provided they meet the following criteria::

1. They are currently enrolled or have completed at least one year at an educational institution abroad in an English-speaking country at a level prior to the one for which admission is requested.
2. They submit the official transcript, total or partial, certifying that they have completed or are completing at least 50% of their courses taught in English.
3. Valid only if their previous studies correspond to the year immediately prior to the level for which admission is requested, meaning they come directly from abroad to request admission.
- 4.

The information provided by the applicant forms part of their record, which must be completed according to the deadlines established for this purpose. Once the applicant has been reviewed by the Admissions Committee, they will be able to know the admission decision for entry into the high school and undergraduate levels, issued on the dates established and published through the Admissions Portal.

The admission process is governed according to the guidelines and current regulations established by the Vice Rector for Educational Innovation and Academic Norms.

Article 4

As part of the admission process to Tecnológico de Monterrey, the applicant must submit, through the official technological platform, the following documents to the Admissions Department, which will form part of their digital record:

The digital documents to be attached to the online admission process are:

1. The admission application with digital handwritten signatures on the official technological platform.
2. Birth certificate.
3. Completion of the questionnaire format for the Curriculum.
4. Completion of the questionnaire format for the Essay.
5. Valid official identification with photograph and signature of the tuition payment responsible party.
6. If different from the tuition payment responsible party, valid official identification with photograph and signature of the father, mother, or guardian.
7. Identification with photograph and signature of the applicant.
8. Certificate of cumulative grade point average from the previous level of studies, authorized by Tecnológico de Monterrey.
9. Schedule the date to take the admission test or provide the certificate of an accepted test by Tecnológico de Monterrey (SAT or ACT).
10. Schedule the date to take the English exam or provide the certificate of an accepted exam by Tecnológico de Monterrey.
11. Additional elements requested by the Admissions Committee (letters of recommendation, personal interview, portfolio of evidence, or complementary evaluations).

All of the above must comply with the procedures established by the Vice Rector for Educational Innovation and Academic Norms. These documents will not be public and their use will be restricted.

An applicant who has not completed the admission process may resume it in a different semester academic period with the possibility of improving their record upon meeting the admission requirements.

Article 5

The valid documents that a new student applicant may submit in digital format to verify the grade point average of the previous level of studies are:

- Report cards issued by official institutions with the corresponding seal and signature.
- Academic record, kardex, or transcript from official institutions with the corresponding seal and signature.
- Final certificates issued by official institutions with the corresponding seal and signature.
- Revalidation agreement of previous studies issued by official institutions.
- Documentary proof of partial grade averages established by the Vice Rectory for Educational Innovation and Academic Norms.

In the case of studies completed abroad, the following must be considered:

- a. If the document is in a language other than Spanish or English, a simple translation into Spanish must be included.
- b. b. Include the grading scale used by the institution.
- c. c. The equivalency of the grade point average to the Mexican scale will be carried out through official scales used by Tecnológico de Monterrey.

Applicants who have completed previous studies abroad must comply with the legal requirements corresponding to the recognition of such studies in Mexico.

Article 6

The valid documents that a new student applicant may submit as identification with photograph and signature are:

For the tuition payment responsible party and father, mother, or guardian:

- a. Passport.
- b. INE voter's card.
- c. Released military service card.
- d. Professional license.
- e. Official identification from the country of origin.
- f. Military identification from the Ministry of National Defense or the Ministry of the Navy.

For applicants who are minors:

- a. Passport.
- b. School ID card.
- c. ID card from SEP (Mexican Ministry of Public Education) or official educational institutions.
- d. Official document from the school with a photograph.
- e. Official identification from the country of origin.

Documents must be submitted in digital format and must be valid at the time of submission.

Article 7

The Admissions Committee is composed of at least five participants, representing academic and administrative areas. Its main responsibility is to issue the ruling on the admission status of each applicant, through the review of the submitted records.

The Readmissions Committee is responsible for evaluating readmission cases.

Article 8

Tecnológico de Monterrey offers areas of study and/or programs which, due to their discipline, have a limited admission capacity (admission limit), additional requirements, or differentiated admission criteria, both at the high school and undergraduate levels. Additionally, to ensure an adequate academic experience and quality, certain campuses of Tecnológico de Monterrey have declared an admission limit in the number of students for certain areas and/or programs, detailed in Appendix I.

Article 9

The undergraduate programs that may be pursued under the simultaneous double degree model, as primary and secondary undergraduate programs respectively, are the following:

- a. LRI and LTP
- b. LEC and LTP
- c. LEC and LRI
- d. LED and LRI
- e. LED and LEC

Article 10

The Admissions Committee issues the admission ruling based on the results obtained by the candidate in the admission process, as established in Article 3 of this regulation. The Admissions Committee, if required, may request additional elements (admission test or additional English exams, updated grade point average from previous studies, letters of recommendation, personal interview, complementary evaluations, or other requirements). The admission status ruling for the requested semester academic period will be one of the following:

- a. Admitted.
- b. Conditionally admitted.
- c. Not admitted to the period.
- d. Not admitted to the program.
- e. Not admitted to the level.
- f. Waitlisted (for academic programs defined with a limited admission capacity).

The rulings issued by the Admissions Committee are final and unappealable. The selection process is private and confidential; therefore, Tecnológico de Monterrey reserves the reasons for the admission decision issued.

Article 11

In the case of a student who commits an academic integrity violation during the admission test or in their admission process, institutional English exam, and is admitted, the provisions of the Academic Regulations of the corresponding level will apply to address such violations.

Article 12

A student who suspends their academic enrollment and requests to undergo the admission process again must submit a letter of intent. The Readmissions Committee will review the request considering the student's academic record and, if applicable, may request additional elements to issue the readmission ruling. The readmission decision will be final and not subject to appeal.

Article 13

The Admissions Department of each campus must inform the applicant of the ruling issued, through the official Tecnológico de Monterrey site designated for this purpose, via the Admissions Portal. Subsequently, an in-person event may be held at the campus or liaison site.

Article 14

An applicant admitted for a semester academic period has three semesters from the period in which they were admitted to complete their first enrollment, provided they maintain the academic level demonstrated at the time of evaluation and ruling by the Admissions Committee, which may request updated documents.

When an applicant is ruled with conditional admission status, they may only enroll for the period to which they were admitted.

Some programs, due to their discipline, have a limited admission capacity (admission limit), additional requirements, or differentiated admission criteria, both at the high school and undergraduate levels. These programs may only allow enrollment for the period to which the applicant was admitted, as established in the admission letter. The validity of admission for such academic programs applies only to the period for which admission was granted.

Once the validity of admission has expired, applicants who wish to enroll in a subsequent period must undergo the admission process again, according to the guidelines established at that time.

Article 15

1. To carry out the admission process:
 - a) For high school: The candidate must choose a campus and an academic program.
 - b) For undergraduate: The candidate must choose a campus, field of study, and/or academic program. Some fields of study require the specific choice of an academic program.
2. Admission, Transfer, and Program Change:
 - I. The admission of an applicant will be exclusive to a single campus.
 - II. Admitted students who request a campus transfer or program change before their first enrollment will be subject to:
 - a. Availability of capacity at the level of the program and/or field of study at the receiving campus.
 - b. Fulfillment of complementary or differentiated requirements at the receiving campus, if applicable.
 - c. If necessary, reevaluation by the Admissions Committee of the corresponding receiving campus.

- III. The resolutions for programs with a limited admission capacity (admission limit) will be based on differentiated blocks and differentiated admission criteria.

Article 16

The following provisions apply to applicants not admitted to an academic level, specific academic program, field of study, undergraduate program, or semester academic period:

- a. To an academic level: may not request the admission process again for the same academic level.
- b. To a specific program or entry: may request admission to the same program or field in a subsequent semester academic period, or request admission in the same semester academic period to another program, undergraduate program, or field of study.
- c. To a semester academic period: may request admission to a subsequent semester academic period, with the possibility of improving their admission record by meeting the required criteria.

Article 17

The Admissions Department of each campus must provide admitted applicants with the information required to complete their enrollment process, either through the Student Portal or by direct contact with the admitted student. This information refers to: deadline for submission of official documents, enrollment dates, and corresponding payments.

Article 18

The applicant's file must be safeguarded under confidentiality and record management policies at the campus selected by the applicant, unless the admission request is for a program, field of study, or undergraduate program designated to a special committee, in which case it must be forwarded to the corresponding campus.

Article 19

An applicant graduated from HighPoint International School secondary level, who requests admission to PrepaTec, will be admitted provided that:

- a. Graduates with a grade point average equal to or higher than 80.
- b. Submit the online admission application.
- c. Complete the applicant's file:
 - Attach birth certificate.
 - Provide information related to the guardian and the tuition payment responsible party.

Applicants who do not have at least an 80 grade point average must undergo the admission process for the high school level. The admission process for graduates of HighPoint International School secondary level has no cost.

Article 20

An applicant graduated from PrepaTec who requests admission to the undergraduate level will be admitted provided that:

- a. They graduate with a grade point average equal to or higher than 80.
- b. Update and submit the online admission application, complete the applicant's file, and select the field of study or undergraduate program they wish to enroll in.
- c. Provide information related to the guardian and the tuition payment responsible party.

Applicants who do not have an 80 grade point average must complete certain complementary activities in their admission process:

- a. The result of the Academic Aptitude Test (PAA) or equivalent tests authorized by the Institution.
- b. A digital essay with previously established questions, explaining their motivation for entering Tecnológico de Monterrey.
- c. The digital curriculum with previously established questions, indicating achievements and competencies.
- d. Additional elements requested by the Admissions Committee.

Admission applications to undergraduate programs with limited capacity or differentiated admission requirements must follow the admission process established for those programs.

The admission process for PrepaTec graduates has no cost.



CHAPTER II

CHAPTER II

Personal Data Protection

Article 21

Before beginning the integration of the applicant's file, the data subject must read and accept the terms of use of their data established in the privacy notice for prospects and applicants, available at the following electronic address: <https://tec.mx/es/aviso-de-privacidad-prospectos>. In the case of a minor applicant, the terms of use of their data established in the privacy notice must be accepted by the person exercising parental authority over the applicant.

Article 22

The data and documents provided by the applicant to integrate their applicant's file will constitute evidence of having previously read the institutional privacy notice and acceptance of the terms contained therein.

Article 23

The data and documents provided by the applicant will be used for the primary and necessary purposes established in the privacy notice for prospects and applicants, to fulfill the obligations derived from the legal relationship that Tecnológico de Monterrey acquires with the data subject to rule on their admission and to provide educational services once they acquire student status.

Likewise, the data may be used for secondary purposes established in the privacy notice for prospects and applicants. The data subject may submit a request for revocation or objection of consent at any time through the ARCO rights request process defined in the privacy notice.

Article 24

Tecnológico de Monterrey will not be obliged to cancel personal data when:

- a. It refers to parts of a private, social, or administrative contract and is necessary for its development and fulfillment of the obligations undertaken.

- b. Must be processed by legal provision.
- c. Other cases established by the Federal Law on Protection of Personal Data Held by Private Parties.

Article 25

The use of personal data for statistical or scientific purposes, provided that they cannot be attributed to an identified or identifiable person, as well as their use for historical purposes, will not be considered as processing.



CHAPTER III

CHAPTER III

Admission of New Students

Article 26

The admission process may be one of the following three types:

- a. Early admission.
- b. Regular admission.
- c. Late admission.

The deadline for each type of admission will be announced in due time by the National Admissions Office through the Admissions Portal.

Article 27

The admission process fee for each of the dates will be announced in due time by the National Admissions Office through the Admissions Portal. The fee will depend on the date on which the candidate begins the process, in accordance with Article 26 of this regulation. The fee covers the entire admission process, does not apply toward tuition advance payment, and is non-refundable under any circumstances.

Article 28

To begin the admission process, the candidate must register in the Admissions Portal using their personal email account and a password.

Article 29

The documents required in the admission process must be submitted to the Admissions Department of the campus of interest through the official technological platform. These documents are as follows:

1. The admission application must include the digital handwritten signature of the applicant, the person exercising parental authority, and the person responsible for tuition payment.
2. Official identification of the person responsible for tuition payment, the person exercising parental authority, and the applicant.
3. Birth certificate.
4. Copy of valid documents to verify grade point average.
5. Curriculum indicating activities carried out, achievements, and additional competencies.

6. Letters of recommendation.
7. Interview and other complementary requirements as requested by the Admissions Committee.
8. Result of the admission test.
9. Result of the English exam authorized by the Institution.
10. Commitment letters corresponding to the program of interest.

The documents included in items 5, 6, and 7 must be completed through the formats previously established in the official admission process system, and once submitted, they may not be modified.

Article 30

The admission result must be communicated to the applicant on the established date and through the official digital or printed document issued by the Campus Admissions Department.

Article 31

All admitted applicants to the undergraduate level must take the initial assessment to measure their knowledge proficiency in a discipline before carrying out their enrollment, in accordance with the guidelines established for this purpose.

Article 32

Admitted applicants or with special admission status who carry out their enrollment process acquire student status with all the rights and obligations established by the regulations and provisions of Tecnológico de Monterrey.

The enrollment process consists of:

1. Class schedule.
2. Payment authorization.
3. Tuition payment in accordance with the guidelines established for this purpose.



CHAPTER IV

CHAPTER IV

Admission of External Transfer Students

Article 33

There are two types of admission processes:

- a. Agreement: the student comes from a foreign university with which Tecnológico de Monterrey has a current international academic cooperation agreement. Their participation request is endorsed by the home institution.
 - i. Exchange: the student covers tuition costs at the home institution.
 - ii. Study abroad with nomination: the student covers tuition costs at Tecnológico de Monterrey.

- b. International visitor:
 - i. Non-nominated study abroad: the student comes from a foreign university with which Tecnológico de Monterrey has a current international academic cooperation agreement. Their participation request is not endorsed by the home institution. The student covers tuition costs at Tecnológico de Monterrey.
 - ii. Independent from a prestigious university: the student comes from a foreign university without an international academic cooperation agreement with Tecnológico de Monterrey. However, the Internationalization Office considers it a prestigious university comparable to Tecnológico de Monterrey, based on accrediting agencies or rankings such as the QS World University Rankings®, among others. The student covers tuition costs at Tecnológico de Monterrey.
 - iii. Independent: the student comes from a foreign university without an international academic cooperation agreement with Tecnológico de Monterrey. The student covers tuition costs at Tecnológico de Monterrey.

Article 34

All students must register in the Study in Mexico portal using their personal email account and a password, in order to be assigned a folio number.

Article 35

The admission requirements for an external transfer applicant under agreement and exchange are as follows:

1. Duly completed application for International Programs of Tecnológico de Monterrey.
2. Copy of valid passport.
3. Nomination letter from the home university.
4. If the international student is a minor, they must submit:
 - a. Responsibility letter signed by the parent or guardian (the person exercising parental authority).
 - b. Copy of the passport of the signing parent or legal guardian.
5. Any other requirement established for the program to which the student is applying.

Article 36

The admission requirements for an external transfer applicant under agreement and study abroad are as follows:

1. Duly completed application for International Programs of Tecnológico de Monterrey.
2. Nomination letter from the home university.
3. Payment of the percentage or total tuition established.
4. If the international student is a minor, the following must be submitted:
 - a. Letter of consent from the parent or legal guardian.
 - b. Copy of the passport of the signing parent or legal guardian.
5. Any other requirement established for the program to which they are applying.

Article 37

The admission requirements for an external transfer applicant as an international visitor and non-nominated study abroad, or as an international visitor independent from a prestigious university, are as follows:

1. Duly completed application for International Programs of Tecnológico de Monterrey.
2. Total or partial transcript issued by the foreign home institution, valid for no more than 6 months, showing a cumulative global grade point average equivalent to at least 80/100 on the Tecnológico de Monterrey grading scale.
3. Copy of valid passport
4. Recommendation letter from the home university.
5. Payment of the percentage or total tuition established.
6. Payment of the admission process fee.
7. If the international student is a minor, the following must be submitted:
 - a. Letter of consent from the parent or legal guardian.
 - b. Copy of the passport of the signing parent or legal guardian.

Article 38

The admission requirements for an external transfer applicant as an international visitor and independent are as follows:

1. Duly completed application for International Programs of Tecnológico de Monterrey.
2. Apostilled or legalized total or partial transcript issued by the foreign home institution, valid for no more than 6 months, showing a cumulative global grade point average equivalent to at least 80/100 on the Tecnológico de Monterrey grading scale.
3. Signed and sealed documentary proof specifying that the applicants fulfilled the admission process to their university and they are enrolled students.
4. Copy of valid passport.
5. Recommendation letter from the home university.
6. Payment of the percentage or total tuition established.
7. Payment of the admission process fee.
8. If the international student is a minor, they must submit:
 - a. Letter of consent from the parent or legal guardian.
 - b. Copy of the passport of the parent or guardian who signs.
9. Any other requirement established for the program to which the student is applying.

Article 39

The admission process fee will be announced in due time by the Vice Rector's Office for Educational Innovation and Academic Norms. The cost covers the entire admission process and is non-refundable under any circumstances.

Article 40

Admitted applicants as external transfer students who carry out their enrollment process acquire student status with all the rights and obligations established by the regulations and provisions of Tecnológico de Monterrey.

Article 41

External transfer students who wish to obtain a high school certificate, undergraduate degree, or academic degree from Tecnológico de Monterrey, they must comply with the established admission process.



CHAPTER V

CHAPTER V

General Provisions

Article 42

The Academic Aptitude Test (PAA) for undergraduate admission and the PIENSE II Test for high school admission may be administered at any campus or site of Tecnológico de Monterrey.

Article 43

The results obtained in the Academic Aptitude Test (PAA) for undergraduate admission and the PIENSE II Test for high school admission are valid for the Admissions Committee to issue its ruling only if the test is administered by one of the campuses or sites of Tecnológico de Monterrey.

Article 44

The validity of the Academic Aptitude Test (PAA) for undergraduate admission and the PIENSE II Test for high school admission is three consecutive and immediate semesters starting from the period for which admission was requested.

Article 45

The Admissions Committee is responsible for requesting and authorizing the reapplication of the test to comply with the admission process.

When an applicant requires a second or third application to obtain a higher score that favors them in the processing of educational support, the Admissions Department of the corresponding campus will be the entity responsible for authorizing it, considering the guidelines of the Academic Aptitude Test (PAA) and PIENSE II.

Article 46

An applicant has a maximum of three opportunities to take the Academic Aptitude Test (PAA) for undergraduate admission and the PIENSE II Test for high school admission for each academic level, in accordance with the following:

- a. The first opportunity at the time selected by the applicant in accordance with the application calendar published by the campus.
- b. A second opportunity with at least one month between the first and second application.
- c. A third opportunity with at least three months between the second and third application.

Article 47

The results of the Scholastic Aptitude Test (SAT) and the American College Testing (ACT) exam are valid for two years from the date of administration. For the purposes of this regulation, the SAT and ACT exams must be valid on the first day of classes of the period for which admission is requested.

The Admissions Committee is responsible for requesting and authorizing the reapplication of the exam to comply with the admission process.

Article 48

An applicant has a maximum of three opportunities per academic level to take the institutional English test (the Cambridge English Placement Test (EUC)) for the admission process, as follows:

Article 49

An applicant has a maximum of three opportunities per academic level to take the institutional English test (the Cambridge English Placement Test - EUC) for the admission process, as follow:

1. The first opportunity at the time selected by the applicant in accordance with the application calendar published by the campus.
2. A second opportunity with at least one month between the first and second application.
3. A third opportunity with at least three months between the second and third application.

Article 50

Programs with additional requirements, limited enrollment capacity, or differentiated admission criteria are:

- a. PrepaTec, Multicultural.
- b. PrepaTec, International.
- c. Undergraduate academic programs authorized to be offered under one or more of the following conditions: differentiated admission criteria, English version, and limited enrollment capacity. These programs are listed in Appendix I.
- d. Admitted applicants to programs declared in the previous item may transfer, provided that there is available capacity and the differentiated admission requirements established for such programs at the receiving campus are met. This applies to new and reentry students.
- e. Undergraduate programs with double degrees must meet the requirements of each program.

Article 51

All applicants in the Health area must select the academic program of their interest from the beginning in order to complete their admission process.

Article 52

In order to ensure an appropriate academic experience and quality, certain campuses may have study areas with academic programs that must be selected from the beginning of the admission process. These programs are listed in Appendix II.

Article 53

To request a change to programs in their English version, it is necessary to meet the required English proficiency level and/or cumulative grade point average for such programs, no later than the deadline established in the official calendars for program changes or transfers. Additionally, if the program has limited enrollment capacity, admission will be subject to compliance with differentiated admission criteria and the capacity of the receiving campus.

Article 54

A student enrolled in a study area or undergraduate program may request a change to a program with differentiated admission requirements and/or limited enrollment capacity prior to the transfer deadline established by the National Office of Selectivity. Applicants must meet the admission requirements of the program and be evaluated in the selective admission process for that period. Additionally, if the program has limited enrollment capacity, admission will be subject to the capacity of the receiving campus.

Article 55

If an applicant, for the purposes of admission, has submitted any academic certificate or other document that is false or contains false information, their admission process will be immediately suspended and their case will be referred to a committee designated by the Vice-Rector's Office for Educational Innovation and Academic Regulations for analysis. The committee will review the evidence and issue a final and unappealable ruling on whether the student may continue their admission process. If the use of false documents or documents containing false information is detected after the student has been admitted, the student may likewise be suspended from their studies while the committee analyzes the case. The committee has the authority to impose the sanction it deems appropriate, including permanent dismissal of the student and the possibility of denying future admission to any academic program. Documents submitted during the admission process will not be returned, and Tecnológico de Monterrey reserves the right to deliver them to the authority it deems competent for the corresponding legal purposes.

Article 56

All applicants, for the purposes of admission, must conduct themselves in a manner consistent with the values established in the Vision, the Code of Ethics, and the culture of Tecnológico de Monterrey. If an applicant commits any violation, their admission process will be immediately suspended and their case will be referred to a committee designated by the Vice-Rector's Office for Educational Innovation and Academic Regulations for analysis. The committee will review the evidence and issue a final and unappealable ruling on whether the student may continue their admission process.

Article 57

Cases not contemplated in this regulation will be studied and resolved by the Vice-Rector's Office for Educational Innovation and Academic Norms.

TRANSITORY PROVISIONS

FIRST. This regulation shall enter into force as of its publication.

SECOND. All the regulatory and administrative provisions issued previously that conflict with these regulations are rendered invalid.



APPENDIX

APPENDIX I

Programs with additional requirements, limited enrollment capacity, or differentiated admission criteria are:

- Physician & Surgeon (MC) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.A. in Biosciences (LBC) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- Medical and Surgical Dentist (MO) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.S. in Clinical Psychology and Health (LPS) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.A. in Nutrition and Wellness (LNB) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.A. in Global Business (BGB) (differentiated or additional requirements).
- B.A. in Finance (BFI) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.S. in Industrial and Systems Engineering (BIE) (differentiated or additional requirements).
- B.S. in Mechatronics Engineering (BME) (differentiated or additional requirements).
- Bachelor in Strategy and Business Transformation (BBA) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.A. in Architecture (ARQ) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- Bachelor of Architecture (BA) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- B.S. in Biomedical Engineering (IMD) (limited enrollment capacity at all campuses where offered and differentiated or additional requirements).
- Limited enrollment capacity at **Mexico City Campus** and differentiated or additional requirements:
 - Physician & Surgeon (MC)
 - Medical and Surgical Dentist (MO)
 - Bachelor of Architecture (BA)
- Limited enrollment capacity at **Chihuahua Campus** and differentiated or additional requirements:
 - Physician & Surgeon (MC)
 - Medical and Surgical Dentist (MO)
- Limited enrollment capacity at **Santa Fe Campus** and differentiated or additional

requirements:

- Business / Exploration (NEG)
- Bachelor in Strategy and Business Transformation (BBA)
- B.A. in Finance (BFI)
- B.A. in Finance (LAF).
- Limited enrollment capacity at **Guadalajara Campus** and differentiated or additional requirements:
 - Physician & Surgeon (MC)
 - Medical and Surgical Dentist (MO)
 - Business / Exploration (NEG)
 - Bachelor in Strategy and Business Transformation (BBA)
 - B.A. in Finance (BFI)
 - B.A. in Finance (LAF).
- Limited enrollment capacity at Monterrey campus and differentiated or additional requirements:
 - IB.S. in Biomedical Engineering (IMD)
 - Physician & Surgeon (MC)
 - Medical and Surgical Dentist (MO)
 - Business / Exploration (NEG)
 - Bachelor in Strategy and Business Transformation (BBA)
 - B.A. in Finance (BFI)
 - B.A. in Finance (LAF)
 - B.A. in Global Business (BGB)
 - Bachelor in Strategy and Business Transformation (LAE)
 - B.A. in Finance & Accounting (CPF)
 - B.A. in Entrepreneurship and Innovation (LDE)
 - B.A. in Human Resource Management (LDO)
 - B.A. in Marketing (LEM)
 - B.A. in International Business (LIN)
 - B.S. in Business Intelligence (LIT)
 - B.A. in Architecture (ARQ)
 - Bachelor of Architecture (BA).
- Limited enrollment capacity at **Querétaro Campus** and differentiated or additional requirements:
 - Physician & Surgeon (MC)
 - Medical and Surgical Dentist (MO)
 - Bachelor in Strategy and Business Transformation (BBA)
 - B.A. in Finance (BFI).

APPENDIX II

Academic programs that must be selected from the beginning of the admission process:

- Physician & Surgeon (MC)
- B.A. in Biosciences (LBC)
- Medical and Surgical Dentist (MO)
- B.S. in Clinical Psychology and Health (LPS)
- B.A. in Nutrition and Wellness (LNB)
- B.A. in Finance (BFI) .

This document presents information on the **Admissions Regulations for the High School and Undergraduate Levels, 2025 edition**, of Tecnológico de Monterrey. Its content reflects the information available in official sources at the time of publication.

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