

Addendum

**Guidelines for the conscious return of
students to Tecnológico de Monterrey**

Acceptance of Measures

1. Tecnológico de Monterrey students are committed to knowing, reading, understanding, and complying with all current regulations that apply to them, as established in the General Academic Policies and Regulations Handbook. In order to protect your health and well-being, as well as that of others, the provisions related to any health emergency that may occur, such as COVID-19, are being added to this handbook.
2. During the entire time that there is a health emergency, students, as members of the Tecnológico de Monterrey community and by enrolling in the academic periods that correspond to their study plan, accept that they must comply with the necessary measures to protect their health and safety, as well as to ensure the well-being and safety of others, both on campus and in the community at large.
3. The student who goes to a campus during a health emergency understands that as a community, the guidelines established for that purpose must be respected. In the event of non-compliance with these guidelines, in an outbreak of COVID-19 for example, the Institution could be forced to suspend all in-person activities on campus and transition to a 100% remote learning experience.
4. All enrolled students, during a health contingency such as COVID-19, who intend to carry out in-person activities, accept and will comply with the institutional provisions established for the benefit of their health and that of the community. Acting against or omitting said provisions may result in immediate punishment, suspension or even a definitive expulsion from the Institution, in accordance with what is established in Article 35 of the General Academic Policies and Regulations Handbook.



Student Behavior for a Return to Campus

Health & Wellness

5. In matters of health and wellness, each student commits to:
 - a. Assume responsibility for their own health and, consequently, for the health of others in our community, by complying with the measures established by the Tecnológico de Monterrey and Health authorities.
 - b. Comply, prior to entering campus, with the guidelines of the established protocol.
 - c. Follow protocols, such as:
 - I. Wear a face mask in indoor spaces or outdoors, if required by the campus, based on local regulations.
 - II. Cough or sneeze into the inner corner of your elbow.
 - III. Wash your hands frequently with water and liquid soap following the technique recommended by the WHO and use antibacterial gel frequently.
 - IV. Stay home if you have COVID-19 symptoms or if you or someone close to you has a confirmed case of COVID-19. Notify the TQueremos line 800 813 9500, as well as the student's mentor, tutor or program director as the case may be.
 - V. If you've had any contact with a confirmed case of COVID-19, follow the established protocol.
 - d. Go directly to the campus infirmary if you have any symptoms of COVID-19 while on campus.
 - e. Comply with the Travel Protocol available in [mitec>COVID-19 Actions Card> Guidelines for in-person activities> Travel Protocols](#).
 - f. Take COVID-19 tests with the doctor or medical institution of your choice, as required by the Tecnológico de Monterrey, in the event of suspected COVID-19 symptoms.
 - g. Remain in isolation in case of suspected contagion or upon receipt of a positive (confirmed) COVID-19 test result and cooperate fully with contact tracing and quarantine efforts.

Disciplinary Consequences

9. Disciplinary Consequences:

- a. A student will not be able to claim ignorance against the non-observance of these guidelines. Ignorance of the regulations does not exempt students from compliance.
- b. All behaviors or omissions incurred by students due to non-compliance with these guidelines will be reviewed as a disciplinary offense as established in Article 32 of the General Academic Policies and Regulations Handbook.
- c. Failure to comply with this behavior may be dealt with by professors, coaches, employees or Wellness Ambassadors for students and may have an immediate consequence ranging from a reprimand to suspension, expulsion, or disciplinary actions, as established in Article 35 of the General Academic Policies and Regulations Handbook.
- d. The consequences imposed for non-compliance with these guidelines will be final, in accordance with the provisions of Article 55 of the General Academic Policies and Regulations Handbook.
- e. Some inappropriate behaviors related to the conscious return guidelines, as well as the disciplinary consequence that may apply, are listed below:

Inappropriate behaviors against the guidelines of conscious return	Handbook Disciplinary Consequences
1. When the student does not use a face mask despite the fact that local regulations require it , they are instructed to use it and heed the indication	1. Verbal Warning.
2. When the student explicitly disobeys the instruction to use a mask, despite being a requirement in the local regulations of the campus where it is located.	2. The student will be asked to leave the campus. A Disciplinary Committee must be held to document the case and apply the corresponding sanction.
3. When the student intentionally attacks another member of the community through conduct that implies a health risk such as spitting or blowing .	3. The student will be asked to leave campus. A Disciplinary Committee must be held to document the case, and the resolution of the Committee could even be suspension from the Academic Period .
4. Attend campus activities organized by the institution or by students of the institution with suspicion of contagion or with a confirmed positive diagnosis of COVID 19 .	4. The student will be asked to leave the campus. A Disciplinary Committee must be held to document the case and the Committee's resolution could be Definitive Expulsion from the school in which the student is enrolled.

- f. Any other behavior that implies a breach of the rules related to conscious return or refusal to observe any indication issued by professors, faculty, employees or Wellness Ambassadors with the purpose of preserving the health of the Tecnológico de Monterrey community—including those not specified in the previous paragraph—will be evaluated by a disciplinary committee who, depending on the particular case, will determine the application of consequences having as reference those contained in the table of Paragraph e .

10. Reporting misconduct. We are all responsible for the Health and Safety of our Community. Any violation of these COVID-19 protocols should be reported, confidentially, by students, faculty, instructors, or trainers, through Student Wellness Ambassadors or to the local Director of Student Leadership and Education (LiFE). Active Witness is a support program with student participation, which seeks to maintain a safe and respectful environment in our community.

11. Wellness Ambassadors for students. Students may join the group of Wellness Ambassadors by contacting the Student Wellness area on your campus. Wellness Ambassadors contribute to the creation of a culture of conscious co-responsibility and support in ensuring compliance with these regulations.

These guidelines will remain in force until the Institution issues a statement suspending their observance. Likewise, they may be modified at any time taking into consideration health regulations and official recommendations.

For more information, consult the Conscious Return microsite at:

<http://tec.mx/en/conscious-return>