Tecnológico de Monterrey

Satisfactory Academic Progress Policy (SAP Policy)

Tecnológico de Monterrey, aware of its responsibility to cooperate within the context of education for the development of the communities in which it operates, provides through scholarships and financial aid, an option for students who are willing and have the necessary abilities to complete their studies at Tecnológico de Monterrey successfully and require financial aid in order to do so.

This policy aims to establish the bases, requirements and procedures to keep the Federal Student Aid at Tecnológico de Monterrey, based on the Satisfactory Academic Progress (SAP) of the student, in order to make the application process, allocation of resources and maintaining of this financial aid more efficient for the students who have been readmitted and are applying for this financial support.

SAP evaluations will be done annually at the end of a payment period and has two main components:

- Quantitative: Maximum Time Frame (MTF) and Pace of progression
- Qualitative: Grade-based

Quantitative

- *Maximum Time Frame (MTF):*

  ➢ Maximum time a student can receive Title Aid IV aid to complete a program study.
  ➢ Must be *no longer than 150%* of published length of educational programs.
  ➢ Based on credit hour (to align with quantitative measure)

Maximum timeframe to complete an educational program:

Level	Credits for Completion	MTF (150%)
Undergraduate	108 credits	162 credits
	144 credits	216 credits
	152 credits	228 credits
Graduate	48 credits	72 credits
	60 credits	90 credits

Example given:

- Degree program requires 144 credits for completion
- Maximum Time Frame: 144 credits * 150% = 216 attempted credits.

$$\frac{144 \; credits}{216 \; credits} = 66.6\% \approx 67\%$$

Student must earn 67% of credits attempted to graduate in MTF.

- ***Pace of Progression***

  - To measure progress toward program completion.
  - Must be cumulative
  - Required to make sure student completes within Maximum Time Frame
  - Pace = Cumulative credit hours completed / Cumulative credit hours attempted
    - ***Completed credit hours***
      - **Include:** Courses with final grade ≥ 70
      - **Not Include:** Courses with final grade ≤ 70, incomplete, dropped, withdrawn, stopped attending or no grade.

    - ***Attempted credit hours:*** All enrolled hours (including withdrawn and repeated courses, and all transfer credit hours recorded by the Tec de Monterrey Registrar's Office at the time of the evaluation).

Example given:

- At the end of the 3rd semester, a student has cumulatively completed 36 credits while attempting 54 credits.
- Pace: 36 / 54 = **67%**

Maximum Time Frame, in conjunction with pace of progression, ensures student completes the program within the MTF. Must ensure the MTF and quantitative measure are in alignment.

$$Pace \; progression: \frac{Number \; of \; Credits \; completed}{Number \; of \; Credits \; attempted}$$

$$\% \; Pace \; requirement: \frac{Program \; Length}{MTF \; to \; complete \; program}$$

Qualitative

- ***Grade-based***

  - To assess quality of academic work using standards measurable against a norm (Grades).
  - Must be cumulative
  - For programs greater than two years, at the end of the 2nd academic year the student **must have** a GPA of at least 80.
  - Student **must have** a regular academic standing. *(For more information about Academic Standing, please review Chapter VIII of our [Academic Regulations for Undergraduate Students Institution Policy](#))*

If the student does not meet all these quantitative and qualitative requirements, he/she will be notified by mail and will not be receiving financial aid.. ***To regain an acceptable Satisfactory Academic Progress, the student must fulfill these requirements at 100%.***